

# Silver Bow Owners Association

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QUARTERLY MEETING –WEDNESDAY, DECEMBER 5, 2018, @ 1:00 PM  
HAMMOND PROPERTY MANAGEMENT CONFERENCE ROOM

## MINUTES

### Call to Order

President Kirk Dige called the meeting to order at 1:04 p.m.

The following Board members were in attendance in person: Kirk Dige, Lou Halmes, Lisa Prugh and Ken Cummings. Joe Woodmansee was in attendance via conference call. Boyd Teegarden and Barbara Bozman-Moss were absent.

Also in attendance were Scott Hammond, Dustin Long, and Katie Coleman from Hammond Property Management (HPM).

### Approval of the 07/26/2018 Board Meeting Minutes

*A motion was made to approve the minutes. The motion was seconded and carried.*

### Treasurer's Report

Halmes presented the Treasurer's Report which was included in the meeting packet.

*A motion was made to accept the check register for July 25, 2018 through November 21, 2018. The motion was seconded and carried.*

### Manager's Report

Long presented the manager's report which was included in the packet and focused on the highlights over the past quarter.

### New Business

**Unit 27 Gutters** - Dige stated that the unit owner had requested gutter to be installed over a rear entry that accesses her parking. Long presented a bid from an outside contractor. The BOD approved a section of gutter to be installed above the entry by HPM.

### Old Business

**Deck Replacement**- Dige updated the group that there had been good response from owners needing to replace decks. The BOD members will review plans in preparation for the February meeting.

**Exterior Electrical Project**- Long stated that a local electrician has been working on the exterior project and repairing items rather than replacing the entire system. He is doing so at a fraction of the bid price. A lighting committee was formed, consisting of Lisa, Lou and Ken. They will research dark sky certified down lights for the exterior light poles.

**Rules and Regulations**- Tabled.

**Walkways Committee-** Long updated on a repair in front of unit 34. Dige stated the committee will begin to investigate in spring.

**Dumpster Door-** HPM needs to sure up dumpster door.

**Appointment of Officers-**

*A motion was made to reappoint the following officers, President- Dige, Vice President-Cummings, Secretary/Treasurer-Halmes. The motion was seconded and carried.*

**Meeting Schedule-** Feb 27, May 22- to include a campus walk through, and July 24

**Correspondence-** There was no correspondence.

**Adjournment**

*A motion was made to adjourn. The motion was seconded and carried. The meeting adjourned at 2:20p.m.*