

# Minutes of the Regularly Scheduled Meeting of the Firelight Meadows Board of Directors

Firelight Meadows

January 5, 2016

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## **Call to Order**

Karen Roberts called the meeting to order at 6:03 p.m.

Directors in attendance were Karen Roberts of unit 319, Kari Gras of units 184, A1 and B1, Curt Wilson of unit B2, Greg Hunt of unit 278, Laura Gregory of unit D9, and Kerry Bruner of unit D5. Director Annette Stone of unit B12 was present via WebEx. Owners in attendance were: Mike Jarrett, Karen and Barry Robertson, Steve Cherne, and Kim Corwin. Scott Hammond, Tom Davis, Mike Palmer, Katie Coleman and Michelle Everett of Hammond Property Management (HPM) were also in attendance.

## **Minutes of the Last Meeting**

Hunt moved to approve the minutes of the December 9, 2015 meeting and Gras seconded. All were in favor and the motion carried.

## **Property Management Report**

Hammond introduced a new staff member, Katie Coleman. She will assist with some of the administrative duties for the association.

Davis then gave the management report. Maintenance, snow removal/cleanup, and the compactor were the main concentrations. Parking rule enforcement was discussed. Cherne asked if HPM has reached out to the police to assist with parking issues. Hammond stated that he has contacted them, and requested help with parking and additional patrols.

## **The board broke for an executive session.**

## **Snow Removal Update**

Gregory gave the snow removal update. She stated that snow removal has been going well, especially at the condos. Gras stated that the entrance to the chalets gets bumpy and slick. HPM will ask the contractor to put sand down more often at the chalet entrance.

## **Neighborhood Update**

Gras stated that the lights around campus looked very good.

## **Old Business**

Roberts discussed vehicles parking three wide on the chalet driveways. The board asked an engineer to determine whether or not it would be possible to pave the gravel areas next to the driveways to allow for more parking spaces. He determined that paving these areas would not widen the driveways enough to allow four vehicles to fit.

Hunt moved to reinstate the original rules of parking, and not allow more than two vehicles to park on chalet driveways. Gras seconded the motion. The motion was opened up for discussion.

Hammond and Davis brought up concerns that there are not enough spots for all of the vehicles on campus, and that not allowing residents to park three vehicles in the driveways will exacerbate the problem. Roberts asked if HPM could investigate paving an additional parking area. A parking committee was created and consists of Greg Hunt, Kari Gras, and Curt Wilson. The committee will bring suggestions to the February meeting. The committee will also draft a notice to be posted on chalet doors about upcoming changes to parking enforcement.

Gras moved to postpone the enforcement of parking regulations until the parking committee makes their recommendations. Wilson seconded the motion. Gras, Wilson, Stone, Gregory, and Brunner were in favor; Hunt opposed. The motion carried.

## **Schedule Next BOD Meeting**

The next BOD meeting will take place on February 9<sup>th</sup>, 2016.

## **New Business**

### *Officers and Portfolios*

Roberts presented a summary of officer responsibilities and portfolio descriptions.

### *Election of Officers*

Wilson nominated Roberts for president. All were in favor and the motion carried.

Hunt nominated Stone for secretary. All were in favor and the motion carried.

Hunt nominated Wilson for treasurer. All were in favor and the motion carried.

### *Portfolio Assignments*

Roberts – Legal, Communications, Property Management

Hunt – Newsletter, Website

Stone/Gras – Neighborhood, Aesthetics

Gras – Maintenance and Repair

Gregory – Snow Removal, Landscaping

Bruner – Collections

Stone – Trash

### *Ratification of RV Parking Resolution*

The board discussed some changes to the RV Parking Resolution. Roberts will make these edits and the resolution will be ratified at the next BOD meeting.

### *Annual Meeting Date*

Roberts discussed sending an online survey to all owners regarding the annual meeting date. The board agreed and a survey will be sent.

### *Parking Issues*

Parking issues were tabled until the parking committee discusses some options.

### *Restating Declarations and Bylaws*

Roberts suggested that a committee be created for restating the governing documents. The committee will consist of Roberts, Hunt, and Bruner.

### *Screen/Storm Doors for Chalets*

Gras stated that she would like to have a screen door on her unit to prevent a draft in the winter and allow a breeze in the summer. Roberts expressed concerns that it would not look good if some units have them and others don't. Gras will present more information at the February meeting.

### *Doorbell Repairs/Replacement*

Doorbells are an individual owner expense. Stone will look into doorbell options at the condo buildings.

## **Adjournment**

Hunt moved to adjourn the meeting. Wilson seconded the motion. Meeting adjourned at 8:46 pm.



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Annette Stone, Secretary

2/26/2016

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Date