

Minutes of the Regularly Scheduled Meeting of the Firelight Meadows Board of Directors

Firelight Meadows

2.13.2018

1. CALL TO ORDER

Kari Gras called the meeting to order at 6:04 PM.

2. ROLL CALL

Board Members present included Kari Gras (A01, B01, 134) via WebEx, Curt Wilson (B02), Laura Gregory (D09), Jeff Alger (367, C04) and Matt Walker (D05). Others present included Owners Andrew (AJ) Christianson (C07), Annette Stone (B12) via WebEx, Karla Yeager-Smart (B09), and Ruby Delzer (269); Katie Coleman, Dustin Long and Seanna Farrow of Hammond Property Management; CPA Doug Shanley via WebEx.

3. APPROVAL OF MINUTES

Curt Wilson motioned to approve the January 9th meeting minutes. Matt Walker seconded, and the minutes were approved as presented.

4. NEXT BOD MEETING DATE

The next BOD meeting is likely scheduled for Tuesday, March 13th, 2018 at 6:00 p.m. in the Hammond conference room. Kari Gras will check with board members Greg Hunt and Steve Cherne before finalizing this date.

5. 4TH QUARTER FINANCIAL REPORT

Doug Shanley presented the 4th quarter financial report. The report was received and accepted. Following the report, the board held a brief discussion about under-budget revenue and the possibility of this money being put into reserves. Further discussion and decisions were tabled for the next board meeting. Matt Walker motioned to accept the 2017 4th quarter financials. Jeff Alger seconded, and all were in favor.

6. MANAGERS REPORT

The managers report was received and accepted. Katie Coleman recounted satellite issues on campus. She is currently waiting for a bid from SatPro, who is experienced with Dish Network, Direct TV and possibly Cable, to assess the situation on campus and potentially repair. The existing wiring on campus needs cleaned up; however, all new and existing wiring could become obsolete in the future when fiber optics is introduced on campus. Dustin Long will obtain a bid for buildings A, B, C, and D to adjust/repair the exterior common-area doors. A rotating maintenance plan will be implemented to keep up on any necessary maintenance going forward. Dustin is also obtaining a bid from L&L Site Services for garbage removal.

7. COMMUNICATION FROM OWNERS

Karla Yeager-Smart sent a letter to West Fork Utilities voicing concerns about water usage bills for Firelight Owners. She received a response from WFU and shared with the board. There was no other owner communication.

8. PARKING COMMITTEE REPORT

Jeff Alger presented the parking committee report. His report included a bid from Apex Asphalt outlining additional parking space possibilities and a rough cost estimate of \$30,700. The board discussed whether there will be a special assessment split amongst the membership if the project is approved, or if there is enough budgeted money to avoid an assessment. The Board will investigate the logistics and discuss further.

NEW BUSINESS

9. NEW BOARD MEMBER(S)

There is currently one open position on the board. Karla Yeager-Smart and AJ Christianson expressed interest in joining and each wrote a personal letter to the board. With two members not present, the board plans to discuss the two volunteers via email.

10. OFFICER/BOARD COMPOSITION

Kari Gras made a motion to elect Laura Gregory as Secretary. Curt Wilson seconded. All in favor, none opposed, and Laura accepted the position. The position for Vice President remains open. Jeff Alger agreed to head the Neighborhood and Aesthetic Improvement committee, and Curt Wilson agreed to take over the Waste Management services.

11. ACCOUNTING RFP

Kari Gras will update the board at a later date on the accounting RFP after reaching out to accounting firms.

12. WebEx

Curt Wilson asked for thoughts on switching to a less expensive conference-call service going forward. WebEx averages around \$75-\$100 a month, while Katie guessed Go to Meeting is around \$35 a month and could be an option. Curt will meet with Katie and Seanna to talk about options before switching from WebEx permanently.

13. ADJOURN

Kari Gras adjourned the meeting at 7:37 PM.

SECRETARY’S CERTIFICATE

I certify that the foregoing is a true and correct copy of the minutes approved by the Board of Directors.

Laura Gregory, Secretary

Date