

Silver Bow Owners Association

QUARTERLY MEETING –WEDNESDAY, MAY 16, 2018, @ 1:00 PM
HAMMOND PROPERTY MANAGEMENT CONFERENCE ROOM

MINUTES

Call to Order

President Kirk Dige called the meeting to order at 1:00 p.m.

The following Board members were in attendance in person: Kirk Dige, Ken Cummings, Lou Halmes, and Lisa Prugh. Joe Woodmansee and Barbara Bozman-Moss were in attendance via conference call. Boyd Teegarden was absent.

Also in attendance were Scott Hammond, Dustin Long, and Katie Coleman from Hammond Property Management (HPM).

Approval of the 2/21/2018 Board Meeting Minutes

A motion was made to approve the minutes from the 2/21/18 BOD meeting. The motion was seconded and carried.

Treasurer's Report

Halmes presented the treasurer's report and addressed A/R aging. Halmes will continue to reach out via email to delinquent owners.

A motion was made to accept the check register from September 14, 2017 through May 15, 2018. The motion was seconded and carried.

Manager's Report

Long presented the manager's report (attached) and focused on the highlights over the past few months including the fan replacement in the pool building, deep cleaning of the pool building, and startup of the pool. There was also a discussion about pool furniture and it was determined that the BOD would send suggestions to Long. Long updated the group on the exterior lighting project and reported that he has identified a contractor who will provide a bid on the work. Repairing the vehicle plug-in posts in the parking areas will be addressed later in the summer/fall.

New Business

Lawn Maintenance Contract- Dige reported to the group that the previous landscape contractor declined the 2018 summer contract due to lack of employees. HPM offered to take the contract at the same rates as the previous contractor. It was requested that irrigation be adjusted prior to having the exterior window cleans conducted.

Old Cable Project- HPM will investigate details regarding the removal of old cables on the buildings around campus.

Walkway Replacement- Dige, Prugh, Woodmansee, Halmes, and Bozman-Moss volunteered to serve on a committee to investigate walkway replacement.

Old Business

Spring Cleaning Dumpster- It was determined that the dumpster would be delivered to the parking lot by unit 8 so that resident owners can monitor the usage.

Deck Approval Architectural Requirements- Dige presented a draft letter for owners who wish to replace their deck in the future. Suggestions for verbiage were given. Coleman will make appropriate changes and circulate to the BOD for approval.

Original Decks Needing Replaced – Dige informed the group that a number of decks had been identified as being in need of replacement. Once the verbiage for the communication is finalized via email by the BOD, Coleman will distribute via certified mail to the appropriate owners.

GIS/Silver Bow Address Updates – There was no update. The group decided to obtain bids for unit number signs at the entry of each parking lot/driveway. Long and Prugh will determine location of signs.

Rules and Regulations - Dige and Woodmansee are still working on the revisions and had no update at the time of the meeting.

Bike Storage/Deck Storage – A question was raised about exterior storage. Dige informed the group that the rules are loose on storage and that residents are allowed seasonal items stored neatly on decks.

Community Storage Area – Prugh requested that the ‘community storage area’ be cleaned out while the additional dumpster is on campus. She also requested the group consider allowing storage to be utilized by the membership.

Campus Walk Through – The group determined that they would meet on Wednesday, May 23rd at 1p.m. to conduct the walk through with HPM.

Landscape Committee – Halmes volunteered to serve with Prugh and Teegarden on the landscape committee. It was determined that the committee would focus on tree addition and removal on campus.

Correspondence

There was no correspondence from owners to share.

Adjournment

A motion was made to adjourn. The motion was seconded and carried. The meeting adjourned at 2:30 p.m.