

Silver Bow Owners Association

**QUARTERLY MEETING –MONDAY, MAY 4, 2020, @ 1:00 PM
HAMMOND PROPERTY MANAGEMENT CONFERENCE ROOM**

MINUTES

Call to Order

President Kirk Dige called the meeting to order at 1:02 p.m.

The following Board members were in attendance via conference call: Kirk Dige, Lou Halmes, Corey Meyers, Lisa Prugh, Joe Woodmansee, Boyd Teegarden, and Barbara Bozman-Moss.

Also, in attendance were Scott Hammond, Josh Hickey and Katie Coleman from Hammond Property Management (HPM).

Board Meeting Minutes for 11/20/2019

A motion was made to approve the minutes. The motion was seconded and carried.

Treasurer's Report

Halmes presented the Treasurer's Report by reviewing the A/R aging report and the check register.

A motion was made to accept the check register for November 11, 2019 through April 10, 2020. The motion was seconded and carried.

Manager's Report

Hickey reviewed the manager's report which was included in the packet and focused on highlights.

New Business

Discussion of Assessments During Pandemic – A discussion was held and it was determined that any delinquent accounts would be dealt with on a case by case basis.

Unit 70 Deck Proposal – *A motion was made to approve the deck/patio proposal to be installed per industry standards. The motion was seconded and carried.*

It was noted that the approval for the sidewalk portion of the project is subject to the unit owner providing drawings of the sidewalk request prior to starting the project.

Pool Facility – A discussion was held and it was determined that the pool facility would open Memorial Day weekend unless the state of Montana directs otherwise.

Spring Clean-up Dumpster – The group decided the dates for the spring clean-up dumpster would be May 30th-June 5th.

Date for July Meeting – July 29th, 2020 at 1p.m.

Old Business

Deck Replacement Updates: Landscaping Around Units 16, 26, and 39- Hickey stated that HPM will be addressing these areas asap and billing the appropriate unit owners.

Rules and Regulations Committee- (Dige/Woodmansee) *A motion was made to circulate the updated rules and regulations to the membership, requesting a signature acknowledging receipt and review; and for fining to begin on June 15th.*

A motion was made to formally approve the updated rules and regulations. Motion was seconded and carried.

Walkways Committee- (Prugh/Halmes/Dige/Woodmansee/Bozman-Moss) The committee will be working on this project prior to the July meeting.

Correspondence- There was no owner communication.

Adjournment

A motion was made to adjourn. The motion was seconded and carried. The meeting adjourned at 3:13p.m.