

Firelight Board Meeting
Tue, November 16, 2021 6:00 PM - 6:58 PM (MDT)

Meeting Minutes

Attendance

Board members in attendance included Karla Y., Carol P., Jim D., Julie B., Tom M., and Hannah D. Owners present included Edward H. and Jeff D. Others present included Maria Locker, Katie Coleman, Dan Lukas, Scott Hammond, Mike Palmer, Derek Weinrich and Seanna Farrow of Hammond Property Management.

Call to Order

Karla called the meeting to order at 6:05 pm.

Minutes of October Meeting

Carol motioned to approve the minutes of the October 26 board meeting; Hannah seconded. All were in favor and the minutes were approved as presented.

Next Board Meeting

The next two meetings were scheduled for Tues, December 7th, 2021 (tentative, brief meeting) , and January 11th, 2022 at 6:00 pm.

Member Forum (New business for next meeting)

- Landscaping RFP. Karla stated that BOD member edits had been made and she would communicate with HPM the following morning.

NEW BUSINESS

2022 Landscaping Plans – All

Tabled. Will remain on the agenda as point of discussion. Karla stated the cost-share plan should be extended to 2022 as far as spring projects, with unused funds of 2021 to be used for 2022 as done in the past and add a separate component of cost-share for smaller upgrades, where landscaping company does not need to be involved.

OLD BUSINESS

Short-term Rental Parking Passes

Karla emailed the BOD regarding the HOA chairperson council meeting where parking was discussed as it related to short-term rentals and a universal across HOAs in terms of actual parking passes and costs but will need legal counsel. The goal was to implement something 1/1/2022.

Window Screen Replacement & Repair

Karla and Carol spoke with the attorney on this topic which was confirmed to be owner responsibility such as windows. The BOD has the right to require owners to replace screens at their expense or assess the cost of replacement as necessary. It was determined that the screen replacement project would occur prior to addressing windows, doors and garage doors. HPM had begun the project by creating a list of units with screens needing replaced and communicated with unit owners of the project expectations.

Dryer vent cleaning

HPM obtained three bids for dryer vent cleaning. The BOD directed HPM to move forward with Buffalo Restoration as soon as possible with a goal of completing prior to Christmas. However, safety is of utmost importance. The condo buildings require roof access to conduct the work. The group understands that weather and roof conditions may cause the condos to be delayed until spring.

Property Management Report – HPM

Lukas presented decals that were made for the block heater outlet posts at the condo buildings. The BOD directed Lukas to move forward with ordering the decals and replace asap. Other highlights were included in the meeting packet.

Rule & Parking Enforcement Reports

Rule and parking enforcement reports were included in the meeting packet for review. Derek reported that campus was quiet with minimal parking violations.

Owner Communication

There was no owner communication.

Adjourn

The meeting adjourned at 6:58 pm.

DRAFT