

FLM Board Meeting 3.15.22  
 Tue, Mar 15, 2022 6:00 PM - 7:30 PM (MDT)

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/504678077>

You can also dial in using your phone.

United States: [+1 \(646\) 749-3122](tel:+16467493122)

**Access Code:** 504-678-077

<b>Date:</b> Tuesday, March 15, 2022	<b>Time:</b> 6:00 p.m. Mountain Time	<b>Location:</b> Go to Meeting (Virtual meeting)
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Agenda		Presenter	Action
<b>Call to Order</b>		Karla	-
<b>6:00</b>	• Member Forum (new items for next agenda)		-
<b>6:05</b>	• Minutes of February Board Meeting	Karla	Approve
	• Schedule Next Board Meeting	All	-
<b>New Business</b>			
<b>6:15</b>	• Financial Update	Carol	-
<b>6:20</b>	• Condo Carpet Replacement	HPM	Discuss
<b>6:25</b>	• Condo Deck Staining	HPM	Discuss
<b>6:30</b>	• Landscape RFP for 2022	Scott/HPM	Discuss
<b>Old Business</b>			
<b>6:35</b>	• Landscaping plan for 2022	All	Discuss
<b>6:40</b>	• Shrub/tree Cost Share Program	Karla	-
<b>6:45</b>	• Chalet Numbers		Vote
<b>Reports</b>			
<b>6:50</b>	• Declaration/By-Law Re-write Update	Karla/Carol	-
<b>7:00</b>	• HLH Update	Jim D. /Matt	-
<b>7:05</b>	• Property Management Report	HPM – Dan/Mike	Review
<b>7:15</b>	• Rule & Parking Enforcement Reports	HPM – Derek	Review
<b>7:20</b>	• Owner Communications	HPM – Katie	Review
<b>Adjourn</b>	Karla		

**Firelight Board Meeting**  
Tuesday, February 8, 2022 6:00 PM  
Meeting Minutes

**Attendance**

Board members in attendance included, Karla Y., Carol P., Jim D., Julie B., Hannah D., Tom M. and Matt W. Others present included Katie C., Kati H., Dan L., Derek W., Scott H., and Mike P. of Hammond Property Management.

CALL TO ORDER

Karla called the meeting to order at 6:00 pm.

**Minutes of January Board Meeting**

Matt motioned to approve the minutes of the January 11th board meeting; Hannah D. seconded. All were in favor and the minutes were approved as presented.

**Schedule Next Board Meeting**

The next meeting was scheduled for Tuesday, March 15th, 2022 at 6:00 pm.

NEW BUSINESS

**Financial Report:**

Carol said the expenses may look out of order because they didn't get all invoices in on time. February report will reflect a more accurate picture of accounting. 22% of owners (47 owners) took advantage of the option to pay 1<sup>st</sup> quarter dues online. 3 of these owners were on the 'past due' report which shows reflection of ease of the paying online option. This online payment option saves the Firelight Meadows CPA time. Carol requested to continue offering the opportunity to pay quarterly dues online. Karla confirmed.

**Condo Carpet Replacement:**

Hammond received a bid for carpet replacement in the condo buildings. A discussion was held and it was determined that a walkthrough of each building would be conducted to determine if a complete replacement was needed. Karla and Hannah agreed to do walkthroughs of all 4 buildings together or separately. Karla requested pricing break downs of entrances, stairways, and corridors.

**Condo Deck Staining**

Mike stated that HPM has reached out to a few contractors to obtain bids for condo deck staining and concrete pitting repairs but had no bids in hand. A discussion was held, and it was determined that a walkthrough would be conducted to determine the condition of the decks as some may be in need of replacement/repair.

**Landscaping RFP for 2022**

Karla provided edits to the landscape RFP to Scott. Scott said he will make changes, await comment from the board and distribute it to contractors. Scott mentioned the BOD had removed noxious weed management from the budget/responsibilities a number of years ago but recently added back. Karla confirmed that amending the RFP increased expenditures.

## OLD BUSINESS

### **Dryer Vent Cleaning Schedule**

Katie confirmed all Chalets except 1 were completed. The project will resume in spring with condos.

### **Shrub/Tree Cost Share Program**

Karla made modifications to Large and Small cost share program documents. It was discussed that the Board would make the 2021 budgeted funds available for 2022. The small landscaping program was targeted for owners to be able to plant something themselves while following guidelines and getting approval without having to hire a professional landscaper to do it. Karla stated they have 22-30 trees lined up to go on campus this spring.

### **Condo and Chalet Parking:**

Karla and Carol discussed a document written by Dave Shappee regarding the parking situation. Karla asked Hammond to research parking passes with barcode or QR codes for cars.

## REPORTS

### **Declaration/By-Law Re-Write Update**

Karla & Carol were working on the rewrite of the declaration and bylaws with the attorney who is implementing the suggestions into a rough draft for board review. It will take full participation from the board to get the review work done section by section. Karla said the biggest battle right now is getting the developer language converted to owner language, taking out a lot of legal jargon and trying to get specific definitions to the different categories of expenditures.

### **HLH Update**

Jim said he got in touch with a lawyer that can assist with the process of forming a district but has no estimated cost to date. Karla confirmed Jim is willing to stay on this project with his background. Matt spoke with an owner of HLH who stated they are designing a new water treatment system at Firelight but was unsure the company would be able to install the new design and were unsure of their path forward. The Firelight Water and Sewer System is owned by a separate entity, not Firelight HOA.

### **Property Management Report**

Dan's manager report was included in the packet. Mike mentioned a chalet with moisture in the crawlspace. A vapor barrier and sump pump may need to be installed so Buffalo Restoration has been engaged to assess. Katie confirmed that 49 exterior lights were installed to date. Karla confirmed with the attorney that crawlspaces and attics of the chalets are common elements which are the HOA's responsibility. Mike mentioned shoveling is occurring later than normal due to snowfall for season. Roof shoveling is an hourly rate and not a fixed contract.

### **Rule & Parking Enforcement Reports**

Derek confirmed everything is basically the same since we haven't had much more snow.

### **Owner Communications**

Katie was asked by an owner if she could share the recording of meetings. Matt and Karla said they are inclined to provide just the minutes. Karla said that prospective owners should only receive the last 3 meeting minutes and not get full access to the HOA website until the owner process is confirmed.

### **Adjourn**

The meeting adjourned at 7:35pm.

**Firelight Meadows Owners Association  
Balance Sheet**

**Accrual Basis**

As of February 28, 2022

	<u>Feb 28, 22</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
<b>Operating Bank Accounts</b>	
1st Security Operating 3557	149,241
1st Security Money Market 1164	38,048
1st Security Petty Cash 3007	4,875
	<hr/>
<b>Total Operating Bank Accounts</b>	192,164
<b>Reserve Bank Accounts</b>	
American Bank 2739	147,237
Edward D Jones	1,758,593
	<hr/>
<b>Total Reserve Bank Accounts</b>	1,905,830
	<hr/>
<b>Total Checking/Savings</b>	2,097,994
<b>Accounts Receivable</b>	
Accounts Receivable	18,780
	<hr/>
<b>Total Accounts Receivable</b>	18,780
<b>Other Current Assets</b>	
Prepaid Expenses	200
Prepaid Legal	1,000
Prepaid Insurance	32,849
	<hr/>
<b>Total Other Current Assets</b>	34,049
	<hr/>
<b>Total Current Assets</b>	2,150,823
	<hr/>
<b>TOTAL ASSETS</b>	<b>2,150,823</b>
	<hr/> <hr/>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
Accounts Payable	22,790
	<hr/>
<b>Total Accounts Payable</b>	22,790
<b>Other Current Liabilities</b>	
Landscape Upgrades Payable	67,000
	<hr/>
<b>Total Other Current Liabilities</b>	67,000
	<hr/>

**Firelight Meadows Owners Association  
Balance Sheet**

**Accrual Basis**

As of February 28, 2022

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	<u>Feb 28, 22</u>
<b>Total Current Liabilities</b>	<u>89,790</u>
<b>Total Liabilities</b>	89,790
<b>Equity</b>	
<b>Reserve Fund Balance</b>	
Reserve CondoCarpet Replacement	15,000
Reserve Fund Balance - Other	<u>1,822,555</u>
<b>Total Reserve Fund Balance</b>	1,837,555
<b>Retained Earnings</b>	96,520
<b>Net Income</b>	<u>126,959</u>
<b>Total Equity</b>	<u>2,061,033</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>2,150,823</u></u>

**Firelight Meadows Owners Association**  
**Profit & Loss Budget vs. Actual**  
 January through February 2022

Accrual Basis

	Jan - Feb 22	Budget	\$ Over Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>Quarterly Assessment Income</b>			
Chalet - Quarterly Assesment	150,824	150,824	0
Condo - Quarterly Assessment	99,280	99,280	0
<b>Total Quarterly Assessment Income</b>	250,104	250,104	0
<b>Finance and Late Fee Charges</b>	1,817	0	1,817
<b>Parking Income</b>	6,000	0	6,000
<b>BAD DEBT INCOME</b>	0	0	0
<b>Fine Income for Violations</b>	100	0	100
<b>Total Income</b>	258,021	250,104	7,917
<b>Gross Profit</b>	258,021	250,104	7,917
<b>Expense</b>			
<b>General Common Expenses</b>			
Insurance	22,667	22,667	(0)
<b>Landscape and Sprinkler</b>			
Landscape Management	0	0	0
Irrigation Maintenance	0	0	0
Landscape and Sprinkler - Other	0	0	0
<b>Total Landscape and Sprinkler</b>	0	0	0
<b>Landscape Upgrades</b>	8,000	8,000	0
<b>Trash Removal</b>			
Maintenance	0	0	0
Trash Removal - Other	7,983	7,750	233
<b>Total Trash Removal</b>	7,983	7,750	233
<b>General Maintenance &amp; Repairs</b>	2,684	8,333	(5,650)
<b>Snow Removal</b>	47,301	47,300	1
<b>Roof Snow Removal</b>	7,128	27,733	(20,606)
<b>Management Company</b>	18,729	19,576	(847)
<b>Parking Rule Enforcement</b>	8,184	8,554	(370)
<b>Accounting</b>	2,953	2,953	(0)
<b>Legal</b>	3,693	3,333	359
<b>Legal Reimbursed by Owner</b>	(951)	0	(951)
<b>Office Expense</b>	685	600	85
<b>Postage &amp; Delivery</b>	60	70	(10)
<b>Bad Debt</b>	0	0	0
<b>Meeting Expense</b>	0	0	0
<b>Total General Common Expenses</b>	129,113	156,869	(27,756)

**Firelight Meadows Owners Association**  
**Profit & Loss Budget vs. Actual**  
 January through February 2022

Accrual Basis

	Jan - Feb 22	Budget	\$ Over Budget
<b>Limited Common Expense - Chalet</b>			
Chimney Cleaning - Chalet	0	0	0
Maintenance & Repair Chalet	0	0	0
<b>Total Limited Common Expense - Chal...</b>	0	0	0
<b>Limited Common Expense - Condo</b>			
Carpet Replacement	0	0	0
Condo Utilities - Building	1,507	3,000	(1,493)
Reimbursement SnowMelt Electric	0	0	0
Telephone Condo Fire Alarm Syst	681	880	(199)
Condo - Cleaning and Rugs	1,400	3,500	(2,100)
Fire Alarm System Monitoring	366	370	(4)
Fire Extinguisher Inspection	0	0	0
Maintenance & Repair Condo Only	0	80	(80)
<b>Total Limited Common Expense - Con...</b>	3,955	7,830	(3,875)
<b>Total Expense</b>	133,068	164,699	(31,631)
<b>Net Ordinary Income</b>	124,953	85,405	39,549
<b>Other Income/Expense</b>			
<b>Other Income</b>			
Postage Income	0	0	0
Edward D Jones Interest Income	1,995	0	1,995
Savings Interest Income	10	0	10
<b>Total Other Income</b>	2,005	0	2,005
<b>Other Expense</b>			
Federal Income Tax on Interest	0	0	0
Water & Sewer Delinquent paid	0	0	0
Reserve Contribution	0	34,897	(34,897)
<b>Total Other Expense</b>	0	34,897	(34,897)
<b>Net Other Income</b>	2,005	(34,897)	36,903
<b>Net Income</b>	<b>126,959</b>	<b>50,508</b>	<b>76,451</b>



PIERCE CARPET MILL OUTLET  
 8334 HUFFINE LANE  
 BOZEMAN, MT 59718  
 Telephone: 406-586-8234 Fax: 406-586-9331

ES225099

**QUOTE**

**Sold To**  
 HAMMOND PROPERTY MANAGEMENT  
 P.O BOX 161242  
 BIG SKY, MT 59716

**Ship To**  
 HAMMOND PROPERTY MANAGEMENT  
 FIRELIGHT CONDOS A,B,C,DHALLS  
 STAIRS  
 BIG SKY, MT 59716

**Quote Date**  
 03/14/22

**Tele #1**  
 406-995-7220

**PO Number**

**Quote Number**  
 ES225099

Style/Item	Color/Description	Extension
UNCATALOGED PRODUCT   SPECIFY STYLE NAME&#	SPECIFY NAME	10,867.80
26oz nylon commercial carpet		
TEAR OUT DIRECT GLUE ACT BCK		1,451.40
RECYCLE FEE		100.00
CPT GLUEDOWN UNIBOND BCK		5,710.20
PH-400 CARPET ADHESIVE 4GAL	YELLOW LID	754.00
BOX STAIR WRAPPED		1,645.60
PREP-STANDARD FLOOR		1,020.00
TRIP MILEAGE		816.00
WOOD BASE REMOVE AND REPLACE (NO GUARANTEE)		1,621.80

\*additional prep charges may apply

**Quoted pricing valid for 30 days.** In the event of non-payment customer agrees to pay reasonable attorney fees in collection of the amount owed. Special orders and orders for which floor covering has been cut are NOT subject to cancellation. The above prices, specifications, are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

— 03/14/22 — 3:17PM —

Sales Representative(s):  
 JASON MORELAND

Subtotal: 23,986.80  
 Sales Tax: 0.00  
 Misc. Tax: 0.00

Customer signature: \_\_\_\_\_  
 Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
 Thank you for your business!

**QUOTE TOTAL: \$23,986.80**



# BESTDAYEVERpaintanddesign

March 5, 2022

ESTIMATE #552

## ESTIMATE

Prepared for Firelight Condos, Big Sky, MT  
Prepared by Eddie Hafemeyer • 406.240.9373

DESCRIPTION OF WORK	PRICE
<p><b>Exterior Paint (estimate includes labor and materials)</b></p> <ul style="list-style-type: none"><li><b>1. Decks (40)</b><ul style="list-style-type: none"><li>• Clean</li><li>• Sand as needed</li><li>• Stain</li></ul></li><li><b>2. Railing (40)</b><ul style="list-style-type: none"><li>• Scrape loose paint</li><li>• Sand as needed</li><li>• Paint</li></ul></li><li><b>3. Posts (2 per deck x 40)</b><ul style="list-style-type: none"><li>• Clean</li><li>• Stain</li></ul></li></ul> <p>Additional work will be agreed upon by both parties before completion @ a cost of \$60 hour</p>	<p style="text-align: right;"><b>900</b></p> <p style="text-align: right;"><b>600</b></p> <p style="text-align: right;"><b>200</b></p>

<p><b>Make checks payable to</b></p> <p><b>Eddie Hafemeyer or Best Day Ever LLC</b></p> <p><b>Venmo : @Edward-Hafemeyer</b></p> <p><b>Mailing Address:</b>  2200 West Dickerson, Apt 21  Bozeman, MT 59718</p>	<p>1700 per deck</p> <p>x40</p>	
		<p style="text-align: right;"><b>TOTAL</b></p> <p style="text-align: right;"><b>68000.00</b></p>

The foregoing terms, specifications, and conditions are hereby agreed to. You are authorized to work as specified and payments will be made as outlined above. Upon signing this agreement the homeowner represents and warrants that he or she is the owner or authorized agent of the aforesaid premises and that he or she has read this agreement as well as the additional terms below.

Owner Signature \_\_\_\_\_

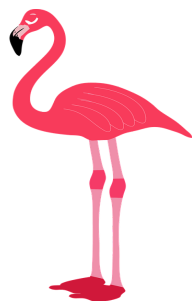
Date \_\_\_\_\_

Contractor Signature \_\_\_\_\_

Date \_\_\_\_\_

# BESTDAYEVER<sub>paintanddesign</sub>

At BEST DAY EVER we strive to exceed your expectations. In order to achieve this goal, the job must be clearly defined so that you know the work being done. Please feel free to contact me at any time to ask any questions you may have. If anything is unclear please let me know. Thank you for your time and this opportunity to establish a working relationship with you.



## TERMS AND CONDITIONS

**Proposal** This proposal is valid for 60 business days after it was written. It may be accepted before the 60th day by signing and delivering with the appropriate deposit. The date of such delivery shall be the contract date. Any changes to the scope of work will be addressed in an additional contract and agreed upon by the homeowner and contractor.

**Colors** Color choices must be made 3 days prior to commencement of work. If after the job begins a color change is requested the contractor will have to charge for time and materials thus far. The homeowner must then agree upon additional charges for the completion of such work, which will be an addendum to the original contract. Additional charges will include material as well as labor time needed to purchase and apply materials.

**Unforeseen Conditions** The contractor shall not be liable due to unforeseeable causes beyond the control of and without the fault or negligence of the contractor including, but not limited to: acts of god, fire, weather, and delays caused by interference from other contractors.

**Attention Client (Notice of Cancellation)** You the client may cancel this transaction at any time prior to midnight of the third business day after the date of this transaction. If you cancel, any deposits, keys, or materials will be returned within 10 business days. The sale is subject to the provisions of the home solicitation sales act and the home instrument act. This instrument is not negotiable.

**\*Rush Order Fee** Applies to any project beginning less than 30 days from estimate date.

Mike McCarthy  
 (406)581-9549  
 Date: 03-11-2022

55 Blacktail Lane  
 Gallatin Gateway, MT 59730  
 (406)581-9549

TO: Dan Lucas  
 FL condo hoa

FOR: Clean and stain decks  
 Firelight apartments ABCD

Description	Units	Rate	Amount
Building A	750/deck	750*10	7500.00
Building B	750/deck	750*10	7500.00
Building C	750/deck	750*10	7500.00
Building D	750/deck	750*10	7500.00
Bid summer 2022			
		Total amount due:	\$30,000

Please make checks payable to Mike McCarthy.  
 Thank you for your business.

\$30,000  
 12



5 Inch Floating House Number 3, VONDERSO Black Metal Modern Outdoor Address Sign for Yard Street and Mailbox, Zinc Alloy Solid Address Numbers and Letters...

Color:5 inch black #3

\$6.99 each



Aceart 5.5 Inch House Numbers for Outside Zinc Metal, Modern  
Floating Address Number for Houses, Black Number 4

.47" thickness

\$7.99 each



Floating House Number, 5 Inch Modern House Numbers with 3M Double-Sided Sticker, Black Zinc Alloy Outdoor Address Sign for Yard Street and Mailbox

\$5.79 each



## Firelight BOD Meeting 3.15.22

### Managers' Report

#### FLM Campus

- Refill dog waste stations
- Continue to work with Signs by Designs for updated signage
- Began replacement of streetlights throughout campus
- Shoveled fire hydrants
- Researched flag lighting options- pending BOD approval
- Removed broken delineators
- Coordinated short term rental passes with property managers
- Continued communication with applicable owners on RV space rental
- Communicated reminder to remove holiday decorations

#### Condos

- Shoveled propane tanks
- Realign parking space bumpers
- Check batteries on emergency lights
- Obtain updated carpet bids
- Obtain deck staining bids
- Assessed leak in A3
- Repaired damaged exterior outlet at C3
- Monitored frozen pipe in 414
- Removed Christmas tree from D19's partial disposal
- Researched sample numbering for chalets- pending BOD approval
- Obtained bids for boot brush replacement- pending BOD approval

#### Chalets

- Inspected firewall between 2 units
- Obtained gutter replacement estimate for 489 Firelight- pending BOD approval
- Obtained second bid for vapor barrier work at 330
- Working with owner to paint front door

#### Compactor

- Reset breaker
- Acquired recycling signage for cardboard bins
- Update lock to key code padlock
- Removed snow from compactor enclosure when possible





## Solar Flag Pole Light, BLUEGUAN Dual Heads Flagpole Solar Light with 2 Brightness, Waterproof Flapole Light Solar Powered Fits 1.2-3.4' Super Bright 12 LED Flagpole 100% Flag Coverage

Brand: BLUEGUAN

★★★★☆ 77 ratings | 26 answered questions

Was: \$58.99

Business Price  \$56.99 & FREE Returns

You Save: \$2.00 (3%)

Get a \$150 Amazon Gift Card upon approval for the Amazon Business American Express Card. Terms apply.

Size: LED1

<b>Light fixture form</b>	Spotlight
<b>Power Source</b>	Solar Powered, Battery Powered
<b>Material</b>	Acrylonitrile Butadiene Styrene
<b>Brand</b>	BLUEGUAN
<b>Shade Material</b>	Acrylonitrile Butadiene Styrene

### About this item

Learn more: [https://www.amazon.com/dp/B08Y1988L6/ref=cm\\_sw\\_em\\_r\\_mt\\_dp\\_9JMPZ2Z5PD9R5FZZMFJJ?encoding=UTF8&psc=1](https://www.amazon.com/dp/B08Y1988L6/ref=cm_sw_em_r_mt_dp_9JMPZ2Z5PD9R5FZZMFJJ?encoding=UTF8&psc=1)



Roll over image to zoom in



## Solar Flag Pole Light, Lasts 2X Longer Than Competition, Super Bright Flag Pole Lights, 100% Flag Coverage, Fits Most Flag Poles, Flag Pole Lights Solar Powered, Bright Energy Saving LEDs - Vont

Brand: Vont

★★★★★ 9,997 ratings | 139 answered questions

Amazon's Choice for "flag pole light solar powered"

Price: \$27.99 & FREE Returns

Save 20% with coupon. Terms

Clip

Get \$150 off: Pay \$0.00 \$27.99 upon approval for the Amazon Business Card. Terms apply.

Available at a lower price from other sellers that may not offer free Prime shipping.

- DISPLAY YOUR FLAG WITH PRIDE & PROPER ILLUMINATION - Instead of letting the sun set on Old Glory or constantly raising in the morning and lowering at night, trust the brightest, most powerful and longest lasting flag pole downlight. Flag pole ball is not included.
- COMPLETELY AUTOMATIC DAYLIGHT SENSOR - Means no switches to forget to flip and no illumination hassles. Light automatically turns on at night and turns off when daylight returns. Never worry about a dimly lit or unrecognizable flag again.

Learn more: [https://www.amazon.com/dp/B00YBDA7DC/ref=cm\\_sw\\_em\\_r\\_mt\\_dp\\_ZJHHJ2AWSBE878RFVQ72](https://www.amazon.com/dp/B00YBDA7DC/ref=cm_sw_em_r_mt_dp_ZJHHJ2AWSBE878RFVQ72)

Make of Vehicle	License Plate	Date	Time	Unit/Tag Number	Location	Comments	BOOTED	TOWED	Office Notes	Warning Sent
Toyota	Texas nzw1185	02/01/22	6am		Neighboring driveway	NO PERMIT/3 wide	NO	NO		Yes
Toyota	373301d	02/10/22	6am		224 Candlelight Dr.	Fire Lane	NO	NO	send rules an let them know if broken they will be fine &/or towed.	Yes
Jeep	638798	2/10/2022	5am		Candlelight		NO	NO		Yes
Ford	Florida 53JGY	2/25/2022	6am	A3	Aurora Lights	Snow Removal	NO	NO	Owner out of town until 2/28 but is having friend shovel around and clean it off, said he won't do again, Derek said he will call off the towing	Yes
Toyota	6-32574C	3/4/2022	2:39pm		106 Candlelight Dr.	Snow Removal	NO	NO	Parking pass not correctly displayed & car was parked for over 72 hours w/o	Yes
Toyota	6-45278C	3/4/2022	3:30pm		405 Firelight Dr.	No Parking Area	NO	NO	Parked in no parking area	Yes
Toyota	6-45278C	3/5/2022			406 Firelight Dr.	Fire Lane	NO	NO	2nd Warning	Yes
Trailer	CRG662	3/7/2022	1:45pm		336 Candlelight Dr.	Trailer w/o permission	Yes	NO	Repeat offender	

Unit	Date of Infraction	Category	Action Taken	Warning Issued	Fine Issued	Notes
509 Firelight Drive	02/14/22 7:20AM	Window Coverings	Fine issued	No	\$100.00	Sheets as window coverings, 2nd notice/1st fine
325 Firelight Drive	02/16/22 8:16am	Window Coverings	E-mail sent	Yes	No	Cardboard as window coverings
70 Candlelight Drive	02/22/22 10:09AM	Other	E-mail sent	Yes	No	frozen/rotten pumpkins and seasonal yard décor
155 Aurora Lights Drive B14	02/23/22 10:40AM	Deck Storage	E-mail sent	Yes	No	Dead X-mas tree on deck, needs disposed of
115 Starlight Drive	3/4/2022 2:45PM	Garbage	E-mail sent	Yes	\$100.00	Garbage between garages needs removed/2nd time garbage was left out
304 Firelight Drive	3/7/2022 1:03PM	Other	E-mail sent	Yes	No	White x-mas lights on tree in front yard
329 Firelight Drive	3/7/2022 1:04PM	Other	E-mail sent	Yes	No	X-mas wreath near front door
361 Firelight Drive	3/7/2022 1:05PM	Other	E-mail sent	Yes	No	X-mas lights around front door
390 Firelight Drive	3/7/2022 1:05PM	Other	E-mail sent	Yes	No	X-mas icicle décor hanging in front yard tree
434 Firelight Drive	3/7/2022 1:06PM	Other	E-mail sent	Yes	No	X-mas wreath near front door
441 Firelight Drive	3/7/2022 1:06PM	Other	E-mail sent	Yes	No	X-mas tree w/ lights & stand left in front yard
259 Candlelight Drive	3/7/2022 1:08PM	Other	E-mail sent	Yes	No	X-mas wreath on front door
	3/7/2022 1:09PM	Other		No	No	X-mas DÉCOR; derek will get back to us
473 Firelight Drive	3/14/2022 12:33	Other		Yes		X-mas snowflake wreath hanging near front door: check back 3/21.
465 Firelight Drive	3/14/2022 12:31	Other		Yes		X-mas wreath on front door: check back 3/21
455 Firelight Drive	3/14/2022 12:31	Other	First Warning	Yes		light on front and back tree: check back 3/21
390 Firelight Drive	3/14/2022 12:28	Other	\$100 Fine	Yes	Yes	X-mas icicles decor hanging in front tree: no response to 1st warning email, KH sent 2nd e-mail 3/14 notifying a fine will be issued and a 2nd fine will be issued if not down by 3/18 w/o response.
472 Firelight Drive	3/14/2022 12:27	Other	First Warning	Yes		Christmas lights back trees
50 Firelight Drive D09	3/10/2022 14:50	Other	First Warning	Yes		Santa Christmas Decorations: blow up santa: said will take it down 3/10 & would let us know if she can't