

Silver Bow Owners Association

QUARTERLY BOARD of DIRECTORS MEETING
WEDNESDAY, MAY 4th, 2022, @ 1:00 PM
HPM CONFERENCE ROOM

MINUTES

Call to Order

President Kirk Dige called the meeting to order at 1:00 p.m.

Kirk Dige and Lou Halmes were present in person. BOD members attending virtually were: Lisa Prugh, Joe Woodmansee, Barbara Bozman-Moss, and Boyd Teegarden.

Also, in attendance were Mike Palmer and Katie Coleman from Hammond Property Management.

Approval of 2/23/2022 Board Meeting Minutes

A motion was made to approve the 2/23/22 BOD meeting minutes. The motion was seconded and carried.

Treasurer's Report

Halmes presented the Treasurer's Report, reviewed the check register and there were no questions.

A motion was made to accept the check register for February 16, 2022 through April 24, 2022. The motion was seconded and carried.

Management Report

Palmer presented the manager's report in Lukas' absence focusing on highlights and routine maintenance which included the scheduled dryer repair, updated spa chemical system update, installation of avian foggers, schedule of chimney inspections, and scheduling of spring clean dumpster.

Dige inquired about tile repair behind the new baseboards in the rec building bathrooms. Woodmansee added the need for bulb replacement in the women's bathroom. Coleman updated the group that the pool heater was scheduled to ship the end of May.

New Business

Campus Cleanup – Coleman will be sending spring cleaning dumpster details to the membership along with a friendly reminder to owners/residents encouraging residents to organize seasonal items on decks and to pick up pet waste around campus.

Ice Issue at Unit 49/50- Teegarden addressed the BOD about a run-off/drainage issue at units 49/50 causing ice to cover the walkway, firewood, and the side of the building. The BOD will investigate solutions.

Silver Bow Campus Violation Documentation- Teegarden asked that management begin documenting violations, complaints, etc. on campus regardless of formal complaints. Management agreed.

Old Business

Rules and Regulations Committee – (Dige, Woodmansee) There was no update.

Walkways Committee – (Bozman-Moss, Dige, Halmes, Prugh and Woodmansee) The committee conducted an impromptu walkaround in preparation for the BOD meeting. A discussion was held, and it was determined that a few major issues would be identified and shared with the membership. One specific item included addressing landscape fire hazards. The committee will conduct another walkthrough tentatively the week of May 23-27th.

Conversion of Fenced Storage Area By Pool – The group decided to keep the area and control the vegetation inside to keep it tidy. Teegarden and Woodmansee volunteered to put some time into straightening it up and asked HPM to weed eat/spray weeds.

Correspondence – Dige stated that a letter needs to go out from the BOD regarding units who are renting their lock offs and larger portion of their unit separately. Dige will draft a letter and HPM will send.

Adjournment - *A motion was made to adjourn. The motion was seconded and carried. The meeting adjourned at 2:03 p.m.*