

Silver Bow Owners Association

**QUARTERLY BOARD of DIRECTORS MEETING
WEDNESDAY, October 27, 2022, @ 1:00 PM
HPM CONFERENCE ROOM**

MINUTES

Call to Order

President Kirk Dige called the meeting to order at 1:00 P.M.

Kirk Dige, Lou Halmes, and Lisa Prugh were present in person. BOD members attending virtually were Joe Woodmansee, John Keating and Corey Meyers.

Also, in attendance were Mike Palmer, Dan Lukas and Julie Burgess from Hammond Property Management.

Approval of 07/20/2022 Board Meeting Minutes

A motion was made to approve the 07/20/22 BOD meeting minutes. The motion was seconded and carried.

Approval of 09/02/2022 Annual Meeting Minutes Draft

The Annual Meeting minutes will be approved at the 2023 Annual Meeting.

A motion was made to approve the 09/02/22 BOD meeting minutes draft. The motion was seconded and carried.

Treasurer's Report

Halmes presented the Treasurer's Report beginning with the A/R report stating that more payments will be arriving by the end of October. She will communicate with past due owners. The check register was reviewed.

A motion was made to accept the check register for July 11, 2022, through October 10, 2022. The motion was seconded and carried.

Management Report

Lukas presented the manager's report focusing on highlights and routine maintenance which included winterization of the pool and irrigation systems, removal of two trees, HPM removed dead tree branches from behind SB 36, installed temporary light for SB 19/20, removed the avian foggers. The fenced area behind the pool was cleaned of old wood.

An electrician is working on the exterior light issues on campus. Lukas noted that the spa pump will need to be replaced, the bearings are going out. A discussion was held regarding the drainage issues near 48/49/50 to remove the concrete, grind and remove stump and work on grading issues for proper drainage. Bushes identified from the fire mitigation review have been flagged. HPM will remove the flagged bushes.

Prugh made note of removing snow near garbage enclosures. HPM will reach out to Mike McCarthy for snow removal in front of the garbage enclosures.

New Business

Election of Officers - *A motion was made to reelect the existing slate of Kirk Dige, President, Joe Woodmansee, Vice President and Lou Halmes, Secretary/Treasurer. The motion was seconded and carried.*

Future Meeting Dates – The group will be meeting February 15th, May 17th and July 26th at 1:00 pm.

Old Business

Landscape Committee Discussion – (Prugh, Halmes, Dige, Woodmansee) A discussion was held, and it was determined that a comprehensive landscaping plan with a phased approach will be created by the budgeting meeting in July focusing on campus priorities. Hammond Property Management was tasked with bush removal and trimming of tree limbs on roofs. HPM will also work on siding maintenance estimates.

Appointment of Owners not on the Board to Landscaping Committee – *A motion was made for Barbara Bozman-Moss and Marco Riley to be added to the Landscaping Committee with Lou Halmes as the committee Chair. The motion was seconded and carried.*

Correspondence/Complaint Log: A discussion was held regarding the log.

Adjournment - *A motion was made to adjourn. The motion was seconded and carried. The meeting adjourned at 1:49 p.m.*