

Silver Bow Owners Association

**QUARTERLY BOARD of DIRECTORS MEETING
WEDNESDAY, July 27, 2023 @ 1:00 PM
HPM CONFERENCE ROOM**

MINUTES

Call to Order

President Kirk Dige called the meeting to order at 1:00 P.M.

Kirk Dige and Lou Halmes were present in person. BOD members attending virtually were Joe Woodmansee, Boyd Teegarden, Lisa Prugh and Corey Meyers. Also in attendance were Dan Lukas and Julie Burgess from Hammond Property Management.

Approval of 05/17/2023 Board Meeting Minutes

A motion was made to approve the 05/17/2023 BOD meeting minutes. The motion was seconded and carried.

Treasurer's Report

Halmes presented the Treasurer's Report beginning with the A/R report. Per rules and regulation, the pool cards will be suspended for units with delinquent dues. The check register was reviewed. The Advanced Technology Products payment on the check register is for the pool equipment rentals. The HPM payment increase from May through September due to the additional seasonal contracts for landscaping and mowing.

A motion was made to accept the check register for May 10, 2023, through July 21, 2023. The motion was seconded and carried.

Management Report

Lukas presented the manager's report focusing on highlights and routine maintenance. Lukas stated that the Chimney Inspections noted that approximately half the chimneys needed preventative maintenance with new caulking. Northwestern Energy will be on site to check the transformers to find resolution for exterior lighting issues. HPM pulled the flagged bushes around campus. The contractor scheduled to fix the small tiles in the hot tub is trying to find a matching product. The Health Department requires baby changing stations for each restroom at the pool. The tables will be ordered. The tree stump removal by 4/9/50 started. The crew is waiting for equipment rentals. Dige will reach out to Unit #36 to replace the deck.

New Business

Review and Approval of 2023-2024 Budget – The proposed budget reflected a 10% total increase.

A motion was made to present the 2023-2024 proposed budget to the ownership at the annual meeting. The motion was seconded and carried.

Annual Meeting Agenda Review – Dige stated he would send the annual meeting documents for Burgess to distribute to the membership by USPS. The main items of business will be the proposed budget and the election of two Directors with Lou Halmes and Boyd Teegarden being up for reelection.

Old Business

Landscape Committee Discussion – (Prugh, Halmes, Dige, Woodmansee, Bozman-Moss, Riley)

A discussion was held regarding a comprehensive landscaping plan with a phased approach. Contractors may be available to perform landscape design work in the fall. With the removal of the bushes, rock bedding is needed around campus.

Correspondence: A discussion was held regarding exterior chimney rock work repairs done by the Owner of Unit 39. The Board will respond to the owner.

Adjournment - *A motion was made to adjourn. The motion was seconded and carried. The meeting adjourned at 1:52 p.m.*