

# Silver Bow Owners Association

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**QUARTERLY BOARD of DIRECTORS MEETING  
WEDNESDAY, FEBRUARY 14, 2024 @ 1:00 PM  
HPM CONFERENCE ROOM**

## MINUTES

### **Call to Order**

President Kirk Dige called the meeting to order at 1:01 P.M.

Joe Woodmansee and Lou Halmes were present in person. BOD members attending virtually were Kirk Dige, Boyd Teegarden, Lisa Prugh, and Corey Meyers. Also in attendance were Dan Lukas, Mike Palmer, and Julie Burgess from Hammond Property Management.

### **Approval of 10/18/2023 Board Meeting Minutes**

*A motion was made to approve the 10/18/2023 BOD meeting minutes. The motion was seconded and carried.*

### **Treasurer's Report**

Halmes presented the Treasurer's Report beginning with the A/R report. She is working with past due owners. One of the past due owners has made payment. The check register was reviewed. A question was asked regarding the Hammond payment amount, which includes the snow plowing. Halmes will renew the CDs.

*A motion was made to accept the check register for October 28, 2023 through February 7, 2024. The motion was seconded and carried.*

### **Management Report**

Lukas presented the manager's report focusing on highlights and routine maintenance. Lukas stated he is sanding icy spots on the walkways. He insulated an external electrical box to eliminate a cold draft. Three Rivers was contracted to repair the phone line in the spa building. DVK Electric will be completing the replacement of main breaker on the transfer box by Unit 37 by March 1. A discussion was held regarding an abandoned car, HPM will monitor.

### **New Business**

**Hot Tub Retile Proposal** – A discussion was held for replacing the broken tiles in the spa. Lukas has met with three contractors for the replacement. The Board will not be moving forward with the replacement at this time.

### **Old Business**

**L&L Site Services** – A discussion was held regarding the new garbage service. The transition went smoothly.

**Landscape Committee Discussion** – (Prugh, Halmes, Dige, Woodmansee, Bozman-Moss, Riley)

A discussion was held regarding the landscaping plan provided by inContour. The Board will focus on the fire mitigation suggestions.

**Correspondence:** A discussion was held regarding the complaint log, nothing to report this quarter.

**Adjournment** - *A motion was made to adjourn. The motion was seconded and carried. The meeting adjourned at 1:53 p.m.*